

Yakima Plan Center

Yakima Valley Construction Federation

www.yakimaplancenter.com

1212 N 16th Ave #2 Yakima WA 98902

509.457.4271



MEMBERSHIP APPLICATION

Access to Yakima Plan Center and the Virtual Planroom [Online Service] requires a completed signed application with payment of dues and initiation fee. Membership dues will continue until member provides written notice of cancellation.

Membership Dues Options:

UPGRADED MEMBERSHIP

Annual \$800

Semi-Annual \$420

Quarterly \$220

Upgraded Membership includes 24 hour access to the **Virtual Planroom** that we share with Tri-City Construction Council, use of Yakima Plan Center's planroom and planroom computers.

STANDARD MEMBERSHIP

Annual \$400

Semi-Annual \$210

Quarterly \$115

Standard Membership includes use of Yakima Plan Center's planroom and planroom computers.

Fee Schedule:	Upgraded Membership	\$800	\$420	or	\$220
	Standard Membership	\$400	\$210	or	\$115
	Initiation Fee	\$25			
	Reinstatement Fee	\$25			

Dues are billed: December for Annual
December and June for Semi-Annual
December, March, June and September for Quarterly

APPLICANT INFORMATION

Date _____

Company Name _____

Billing Address _____
Street or P.O.B. City State Zip

Physical Address _____
Street City State Zip

Phone _____ Fax _____

Email _____ Website _____

Owner's Printed Name _____ Owner's Signature _____

Company Email _____ Cont. License # _____

PD / ON / ROSTER / BILLING / EM / QB

Brief description of business _____

General Classification:

- General Contractor
- Subcontractor
- Material or Equipment Supplier
- Architect or Engineer
- Other _____

Business Ownership Type:

- Individual/Sole Owner
- Partnership
- Corporation
- Joint Venture

Minority Contractor?

- Yes
- No

Please provide the names of two companies who are known to you and can be used as a reference:

Firm _____ Name _____ Phone _____

Firm _____ Name _____ Phone _____

UPGRADED MEMBERSHIP ONLY Please set up User ID's for each employee who will be using our Virtual Planroom

Administrative Contact:

- This person is responsible for contacting the Yakima Plan Center to add or remove personnel.
- This should be the owner of the firm or their designated representative.

First name	Last name	Job title	Password	Email
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Additional Users:

- Must be employees of the member company.
- Email addresses are required for nightly email updates.
- Passwords must be at least 4 digits, alpha or numeric.

First name	Last name	Job title	Password	Email
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First name	Last name	Job title	Password	Email
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First name	Last name	Job title	Password	Email
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First name	Last name	Job title	Password	Email
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First name	Last name	Job title	Password	Email
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TERMS OF MEMBERSHIP

Membership Access The applicant certifies that any changes in the operation of the company affecting this application will be made known to Yakima Plan Center. Service is exclusive to members and their employees and cannot be shared. To maintain the integrity of their passwords, members should review and reassign passwords as needed.

Cancellation and Payment Policy Applicant by his/her signature understands that membership will continue unless Yakima Plan Center receives written notification of cancellation from the owner. All fees accrued are due and payable at time of cancellation. Applicant agrees to promptly pay membership dues and other obligations as they come due.

No Warranties There is no warranty, expressed or implied, that the information contained at Yakima Plan Center or on the Virtual Planroom is accurate, correct, reliable, timely, free from defect or errors, known or unknown, existent or latent. For bidding purposes, members must verify the status of each project with the project or awarding agency to be sure the member has all the necessary information. Not all projects for the area are necessarily listed.

Loss of Internet Connection Yakima Plan Center makes all possible efforts to maintain our internet system and its connection. Yakima Plan Center cannot guarantee that services will be uninterrupted, timely, secure or error free, or that defects will be corrected. Yakima Plan Center disclaims any liability from access delays or interruptions to our website; data non-delivery or misdelivery; events beyond our control; development or interruption of your internet connection or access; errors, omissions, misstatements or misinterpretations; or any act or omission caused by you or your agents.

Indemnification Applicant agrees to indemnify, defend and hold harmless Yakima Plan Center, its officers, directors, employees, and agents from any and all damages, losses, costs or expenses [including the payment of litigation costs and attorney fees] that arise from, are related to or concerning your use of Yakima Plan Center's planroom or Virtual Planroom.

Governing Law This Agreement shall be governed by the rules of the State of Washington without regard to conflict of law provisions or choice of law rules. Applicant also agrees that this Agreement is entered into between Applicant and Yakima Plan Center in Yakima, Washington, which shall be the venue for any legal actions. The United Nations Convention on the International Sale of Goods shall not apply in this Agreement.

Severability If any provision herein is found to be illegal or unenforceable by a court or competent jurisdiction, all terms, not otherwise found to be illegal or unenforceable, shall survive and remain in full force and effect.

No Waiver A waiver by either you or Yakima Plan Center of any term, condition or breach of this Agreement shall not subsequently waive that term, condition or breach of this Agreement.

Through your signature below you attest that [a] any information provided by you is true and correct to the best of your knowledge, [b] you have the authority to bind the company or individuals you are applying on behalf of, and [c] you have read and understand the foregoing terms and agree to be bound by the same.

DATED this _____ day of _____, 20_____.

Signature: _____ Title: _____

Printed Name: _____

Please return your completed Membership Application to Yakima Plan Center by email to jacki@yakimaplancenter.com, or to 1212 N 16th Avenue #2, Yakima WA 98902.

Thank you

Jacki Bernardino, Manager



Digital Products and Remote Access Software Exemption Certificate

This certificate allows the buyer to make tax exempt purchases using the exemptions checked below. This certificate cannot be used for purchases for personal use.

Exemptions claimed

Check all that apply (see page 2 for exemption descriptions):

- Purchased to be made available free of charge to the general public. (Only available for digital goods, digital automated services, digital codes, or remote access software).
- Digital goods purchased solely for a business purpose. (Only available for digital goods. Please see page 2 for more information).
- Purchased for concurrent use by the buyer in and out of Washington State. Buyer must report use tax for in-state use. (Only available for digital goods, digital automated services, digital codes, remote access software, or prewritten software)
- Purchases of standard financial information by qualifying international investment management companies.

Purchases for resale or Purchases of Components

- Purchased digital goods, digital automated services, digital codes, prewritten software or remote access software to be resold in the regular course of business without intervening use. For purchases made after December 31, 2009, you must enter your reseller permit number: _____
- Purchased for use as a component of a new product for sale. (Only available for digital goods, digital automated services, digital codes, or remote access software). For purchases made after December 31, 2009, you must enter your reseller permit number: _____

Seller's Information

Business Name: _____

Buyer's Information

Business Name: _____ Tax Registration Number: _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone Number: _____ Email Address: _____

Type of Business: _____

I certify that the purchase(s) I am making qualify as indicated above. I understand that misuse of this certificate will result in taxes due, interest, possible penalties, and including, if applicable, the 50 percent penalty of the tax due for misuse of the reseller permit. Misuse may also result in the reseller permit being revoked.

Print name of person authorized by the buyer to sign the exemption certificate.

Signature of authorized buyer.

Date

This certificate is valid for as long as the buyer and seller have at least one sales transaction within twelve consecutive months. RCW 82.08.050 (7) (c).

Reminder to Sellers: As of July 26, 2009, sellers of digital products or remote access software must file the state excise tax return electronically. Go to dor.wa.gov to file online.

Seller must keep a copy of this certificate. Please do not send to the Department of Revenue.

Exemption Information

General Information

Sales of digital products are subject to sales tax. Digital products are digital goods or digital automated services. Examples of digital goods include music and movies that are transferred electronically, regardless of whether downloaded, streamed or otherwise accessed.

Sales tax also applies to prewritten computer software and remote access software.

Certain goods or services are not considered “digital products” even though they may be transferred electronically. For example, services performed primarily as a result of human effort in response to a customer’s request are not a digital product even if transferred electronically. Other examples include internet access, telecommunication services, online advertising, data processing services, and payment processing services. For more information about digital products please see

<http://dor.wa.gov/digitalproducts>.

Exemptions

Purchases for the following purposes are not subject to sales tax when the buyer provides a valid exemption certificate:

- **Purchased to be made available free of charge to the general public:** A business must be purchasing digital products, digital codes, and remote access software to make available free of charge for the general public to use or enjoy. “General public” generally means every individual and not a limited or restricted class of individuals, except that general public also includes: all individuals residing or owning property in a state, political subdivision of a state, or a municipal corporation; a group of individuals identified by minimal restrictions that any person can meet, such as a free registration requirement; and library patrons.
- **Digital goods purchased solely for a business purpose:** “Business purpose” means the digital goods are relevant to the buyer’s business needs. This exemption does not apply to purchases for personal or household purposes or for any activity conducted by a government entity. This exemption also does not apply to purchases of digital automated services, prewritten software, or remote access software.
- **Purchased for concurrent use by the buyer in and out of Washington State:** A business may purchase digital products, digital codes, prewritten computer software, or remote access software for concurrent use by its employees located inside and outside the state. A business claiming this exemption must report and pay use tax on that portion of the digital products, digital code, prewritten software, or remote access software used in Washington. The taxable amount is determined by the number of users in this state compared to users everywhere. Generally, digital products and remote access software are used in Washington when the buyer first accesses, downloads, possesses, opens, stores, enjoys, or receives the benefit of the service in this state. A buyer may not claim a multiple points of use exemption for personal use. For information on reporting and paying use tax, visit us online at <http://dor.wa.gov/content/FindTaxesAndRates/UseTax/>
- **Purchases of standard financial information by qualifying international investment management companies:** Applies to the purchase and use of standard financial information by a qualifying international investment management company. The bill provides definitions for both “standard financial information” and “qualifying international investment management company” and limits the amount of qualifying purchases to \$15 million dollars in a calendar year. The standard information may be provided in a tangible format (e.g. paper document), on a tangible media (e.g. DVD, USB drive, etc.) or as a digital product transferred electronically. Reference: Engrossed Substitute Senate Bill (ESSB) 5882 Part VII (Chapter 13 Laws of 2013)

Purchases for Resale or Purchases of Components

Sales tax does not apply to purchases for resale of digital products, digital codes, prewritten software, and remote access software. Sales tax does not apply to purchases of digital products, digital codes, or remote access software for use as a component of a new product for sale. “New product” means a digital product, an article of tangible personal property, or remote access software. The buyer must give the seller a copy of their reseller permit or other valid exemption certificate when the sale occurs. The seller must keep a copy in their records for five years. Sales tax applies unless the buyer provides this exemption certificate or a reseller permit.

As of January 1, 2010, the reseller permit replaced the resale certificate. You may apply for a reseller permit from the Department or find more information at dor.wa.gov.

For tax assistance or to inquire about the availability of this document in an alternate format, please call 1-800-647-7706. Teletype (TTY) users may use the Washington Relay Service by calling 711.